



Area Agency on Aging

# Lewis-Mason-Thurston Area Agency on Aging

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Lewis-Mason-Thurston Area Agency on Aging  
**Council of Governments**  
Meeting Minutes  
December 14, 2009

### **Members Present**

Commissioners Ron Averill, Ross Gallagher and Cathy Wolfe

### **Members Absent**

None

### **Staff Present**

Julie Dasso-Moore and Dennis Mahar

### **Guests Present**

Sandy Gould, Advisory Council Chair; Ida Sevier, Advisory Council member

### **Opening and Introductions**

Commissioner Averill called the meeting to order at 2:00 pm and introductions were made.

### **Approval of Minutes and Agenda**

Commissioner Gallagher moved to approve the minutes of the November 24, 2009 Council of Governments meeting. Commissioner Wolfe seconded the motion. The motion passed 3-0.

Commissioner Wolfe moved to amend the agenda of the December 14, 2009 Council of Governments meeting to note that Child Care and Education Services, as listed on the agenda, have changed their name to Family Education and Support Services, to add approval of the 2010 State/Federal Amendment #1 and 2010 Area Plan contract with the Department of Social and Health Services under 'III. Contracts and Amendments,' and to add the Election of Officers under 'Items from the Floor.' Commissioner Gallagher seconded the motion. The motion passed 3-0.

### **Contracts and Amendments**

Based on the recommendation of the Director, Commissioner Gallagher moved to approve a contract with Senior Services for South Sound for nutrition services in

Thurston and Mason Counties, in an amount not to exceed \$266,869 in Older Americans Act funds, \$74,400 in NSIP funds, and \$54,632 in ARRA funds, for the period of January 1, 2010 through December 31, 2010, and includes \$7,956 CY09 carryover ARRA funds. Commissioner Wolfe seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve a contract with Senior Services for South Sound for transportation services in Thurston County, in an amount not to exceed \$50,706 in Older Americans Act and/or Senior Citizens Services Act funds, for the period of January 1, 2010 through December 31, 2010. Commissioner Gallagher seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve a contract for Adult Day Care with Senior Services for South Sound in an amount not to exceed \$43,550 for the period of January 1, 2010 through December 31, 2010. Commissioner Gallagher seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Gallagher moved to approve a contract with Mason County Transportation Authority for transportation services in Mason County, in an amount not to exceed \$27,194 in Older Americans Act and/or Senior Citizens Services Act funds, for the period of January 1, 2010 through December 31, 2010. Commissioner Wolfe seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve a contract with Catholic Community Services for nutrition services in Lewis County, in an amount not to exceed \$204,856 in Older Americans Act funds and \$49,600 in NSIP funds, for the period of January 1, 2010 through December 31, 2010, with ARRA funds to be added later in the year, per provider's request. Commissioner Gallagher seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve a contract with Catholic Community Services for transportation services in Lewis County, in an amount not to exceed \$58,100 in Older Americans Act and/or Senior Citizens Services Act funds, for the period January 1, 2010 through December 31, 2010. Commissioner Gallagher seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Gallagher moved to approve a contract for Legal Services with Northwest Justice Project in an amount not to exceed \$42,482 for the period of January 1, 2010 through December 31, 2010. Commissioner Wolfe seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve a contract for Family Caregiver Support Services with Family Education and Support Services in an amount not to exceed \$14,975 for the period of January 1, 2010 through

December 31, 2010. Commissioner Gallagher seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Gallagher moved to approve a contract for Family Caregiver Support Services with Professional Registry of Nursing in an amount not to exceed \$6,000 for the period of January 1, 2010 through December 31, 2010. Commissioner Wolfe seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Gallagher moved to approve a contract with Puget Sound Senior Games for costs associated with coordinating the annual Senior Games, in an amount not to exceed \$4,000 for the period of January 1, 2010 through December 31, 2010. Commissioner Averill seconded the motion. Commissioner Wolfe abstained from the vote. The motion passed 2-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve a contract with Thurston County Council on Aging to fund storage space used for housing donated medical equipment made available through the volunteer administered Equipment Bank, in an amount not to exceed \$1,000 for the period of January 1, 2010 through December 31, 2010. Commissioner Gallagher seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve two amendments for the July 1, 2009 – June 30, 2010, Chore, COPES, MPC, MNIW, Respite, and Housework & Errands contract with Korean Women's Association. Amendment #1 is effective July 1, 2009 to increase the original vendor rate of \$17.38 per hour by 10 cents to \$17.48 per hour and increase the original Health Insurance Reimbursement of \$585.21 by \$17.56 to \$602.77. Amendment #2 is effective January 1, 2010 and amends the training procedure within the standardized home care agency Statement of Work. Commissioner Gallagher seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve two amendments for the July 1, 2009 – June 30, 2010, Chore, COPES, MPC, MNIW, Respite, and Housework & Errands contract with ResCare HomeCare of Washington. Amendment #1 is effective July 1, 2009 to increase the original vendor rate of \$17.38 per hour by 10 cents to \$17.48 per hour and increase the original Health Insurance Reimbursement of \$585.21 by \$17.56 to \$602.77. Amendment #2 is effective January 1, 2010 and amends the training procedure within the standardized home care agency Statement of Work. Commissioner Gallagher seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved to approve two amendments for the July 1, 2009 – June 30, 2010, Chore, COPES, MPC, MNIW, Respite, and Housework & Errands contract with Catholic Community Services. Amendment #1 is effective July 1, 2009 to increase the original vendor rate of \$17.38

per hour by 10 cents to \$17.48 per hour and increase the original Health Insurance Reimbursement of \$585.21 by \$17.56 to \$602.77. Amendment #2 is effective January 1, 2010 and amends the training procedure within the standardized home care agency Statement of Work. Commissioner Gallagher seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Wolfe moved approval of Amendment #1 to our State/Federal contract with the Department of Social and Health Services providing the full funding for the contract period, totaling \$3,897,765. Commissioner Gallagher seconded the motion. The motion passed 3-0.

Based on the recommendation of the Director, Commissioner Gallagher moved to approve the 2010 Area Plan contract with the Department of Social and Health Services effective January 1, 2010 through December 31, 2010. Commissioner Wolfe seconded the motion. The motion passed 3-0.

### **Advisory Council Report**

The December 2, 2009 LMTAAA Advisory Council meeting was held at the Mercato Restaurant in downtown Olympia. The majority of the meeting was spent discussing the national health care bill and state budget updates. The Director presented a November 19, 2009 paper version of a PowerPoint presentation from the Office of Financial Management (OFM) regarding the State budget needs and where the unprotected funds are within the State budget. Reports were made regarding 2010 services contract awards and the Ombudsman program. The Council voted to endorse the application by Catholic Community Services to provide Medicaid transportation in Lewis County through Paratransit, the regional broker. The meeting concluded with a holiday luncheon with Commissioners Gallagher and Averill attending.

### **Director's Report**

AAA Residential Services Records Request – Director Mahar reported that staff are continuing to compile information that was requested in the public records request from AAA Residential Services.

United Way Campaign – Director Mahar reported that the United Way fund raising campaign is continuing in all three county offices.

Governor's Proposed Budget – Director Mahar reported on the Governor's proposed budget and the effect that such a budget would have on long term care programs.

Aging Readiness Forum Update – Director Mahar reported that on December 14, 2009 a focus group took place with a group of participants with diverse backgrounds and interests. There were many useful ideas that resulted from the meeting to help the planning of the Forum.

Director's Cell Phone – Director Mahar reported that his cell phone contract has expired and it is time to renew with a new plan.

Commissioner Averill moved to allocate \$75 per month to the Director's cell phone service, and the Director shall purchase the cell phone hardware on his own. Commissioner Wolfe seconded the motion. The motion passed 3-0.

### **Items From the Floor**

Election of Officers – The floor was opened to accept nominations for Chair of the Council of Governments. Commissioner Wolfe nominated Commissioner Gallagher as Chair. A second and third call for nominations took place. It was moved and seconded to close the nominations for Chair in support of Commissioner Gallagher as Chair.

The floor was opened to accept nominations for Vice-Chair of the Council of Governments. Commissioner Averill nominated Commissioner Wolfe as Vice-Chair. A second and third call for nominations took place. It was moved and seconded to close the nominations for Vice-Chair in support of Commissioner Wolfe as Vice-Chair.

Director Mahar Longevity Certificate – Commissioner Averill presented Director Mahar with a certificate praising him for 30 years of dedicated service to the Area Agency on Aging. August 2009 was the Director's 30 year anniversary.

### **Approval of Vouchers**

Based on the recommendation of the Director, Commissioner Wolfe moved approval of the following vouchers:

Batch of 11/30/2009 beginning with 376191 and ending with 376888 consisting of 6 vouchers (non-contiguous) in the amount of \$9,188.23;

Batch of 11/30/2009 beginning with 376218 and ending with 376264 consisting of 14 vouchers (non-contiguous) in the amount of \$82,984.57;

Batch of 11/30/2009 beginning with 222712 and ending with 222718 consisting of 5 vouchers (non-contiguous) in the amount of \$1,682.97;

Batch of 11/30/2009 beginning with 376745 and ending with 376881 consisting of 12 vouchers (non-contiguous) in the amount of \$6,295.54;

Batch of 11/30/2009 beginning with 376786 and ending with 376791 consisting of 5 vouchers (non-contiguous) in the amount of \$11,247.75;

Batch of 12/7/2009 beginning with 377866 and ending with 378250 consisting of 15 vouchers (non-contiguous) in the amount of \$3,638.42;

Batch of 12/7/2009 beginning with 378096 and ending with 378194 consisting of 6 vouchers (non-contiguous) in the amount of \$2,140.68;

Batch of 12/7/2009 beginning with 378109 and ending with 378162 consisting of 38 vouchers (non-contiguous) in the amount of \$4,758.19;

Batch of 12/7/2009 beginning with 378164 and ending with 378165 consisting of 2 vouchers (contiguous) in the amount of \$6,358.83;

Batch of 12/7/2009 beginning with 378166 and ending with 378173 consisting of 8 vouchers (contiguous) in the amount of \$2,763.18;

Batch of 12/7/2009 beginning with 378783 and ending with 378783 consisting of 1 voucher (contiguous) in the amount of \$80.85.

112 vouchers totaling \$131,139.21

Commissioner Gallagher seconded the motion. The motion passed 3-0.

**Adjournment**

The meeting was adjourned at approximately 3:15 p.m. The next meeting of the Council of Governments will be January 28, 2010 at 2:00 p.m. in the Olympia office.

**Approved:** \_\_\_\_\_

**Submitted by:** \_\_\_\_\_