



Area Agency on Aging

Lewis-Mason-Thurston Area Agency on Aging

2404 Heritage Court SW • Suite A
Olympia, WA 98502-2539

Phone: (360) 664-2168 • Fax: (360) 664-0791 • www.LMTAAA.org

Lewis-Mason-Thurston Area Agency on Aging

Council of Governments

Meeting Minutes

May 24, 2018

Members Present

Commissioner Terri Drexler, Mason County; Commissioner Gary Stamper, Lewis County

Members Absent

Commissioner Gary Edwards, Thurston County

Staff Present

Mikle Yow, Administrative Secretary; Nicole Kiddoo, Executive Director; Joy McBride, Contracted Services Director; Dan Speigle, Fiscal Director (Fiscal Report Only)

Guests Present

Ida Sevier, Vice-Chair, LMTAAA Advisory Council

Opening and Introductions

Commissioner Drexler called the meeting to order at 1:58pm.

Approval of Minutes & Agenda

Commissioner Stamper moved to approve the minutes from the April 26, 2018 meeting. Commissioner Drexler seconded the motion, motion passed 2-0.

Commissioner Stamper moved to approve the meeting agenda for May 24, 2018 with the following changes to item V- Contracts and Amendments; to add consideration of the following:

- Department of Social & Health Services – County Program or Interlocal Long-Term Payable Agreement Amendment #1

Commissioner Drexler seconded the motion, motion passed 2-0.

Approval of Vouchers

Based on the recommendation of the Executive Director, Commissioner Stamper moved to approve 121 vouchers totaling \$165,334.13:

Batch of 5/2/2018, beginning with 1176134 and ending with 1176143, consisting of 7 voucher(s), non-contiguous, in the amount of \$2,495.51

Batch of 5/2/2018, beginning with 1176150 and ending with 1176155, consisting of 6 voucher(s), contiguous, in the amount of \$17,289.37

Batch of 5/2/2018, beginning with 1176160 and ending with 1176180, consisting of 12 voucher(s), non-contiguous, in the amount of \$8,195.96

Batch of 5/10/2018, beginning with 1178344 and ending with 1178344, consisting of 1 voucher(s), contiguous, in the amount of \$5,109.40

Batch of 5/10/2018, beginning with 1178349 and ending with 1178370, consisting of 17 voucher(s), non-contiguous, in the amount of \$2,144.55

Batch of 5/10/2018, beginning with 1178375 and ending with 1178398, consisting of 18 voucher(s), non-contiguous, in the amount of \$3,487.51

Batch of 5/10/2018, beginning with 1178654 and ending with 1178683, consisting of 17 voucher(s), non-contiguous, in the amount of \$3,077.11

Batch of 5/10/2018, beginning with 1178684 and ending with 1178698, consisting of 14 voucher(s), non-contiguous, in the amount of \$13,107.03

Batch of 5/16/2018, beginning with 1179826 and ending with 1180153, consisting of 14 voucher(s), non-contiguous, in the amount of \$2,611.15

Batch of 5/16/2018, beginning with 1180150 and ending with 1180150, consisting of 1 voucher(s), contiguous, in the amount of \$17,593.83

Batch of 5/16/2018, beginning with 1180164 and ending with 1180181, consisting of 9 voucher(s), non-contiguous, in the amount of \$86,482.60

Batch of 5/16/2018, beginning with 1180218 and ending with 1180224, consisting of 5 voucher(s), non-contiguous, in the amount of \$3,740.11

Commissioner Drexler seconded the motion, motion passed 2-0.

Contracts & Amendments

The commissioners approved the following contracts:

Department of Social and Health Services – MAC TSOA Implementation Contract Amendment #1

Based on the recommendation of the Executive Director, Commissioner Stamper moved to approve Department of Social and Health Services Contract #1869-22039, Amendment #1, MAC TSOA Implementation, for the period January 1, 2018, through

December 31, 2018, to remove the Subrecipient designation and corresponding CFDA number from the contract. The total maximum award remains unchanged at \$248,194. Commissioner Drexler seconded the motion, motion passed 2-0.

Department of Social and Health Services – County Program or Interlocal Long-Term Payable Agreement Amendment #1

Based on the recommendation of the Executive Director, Commissioner Stamper moved to approve Department of Social and Health Services Contract #1769-88854, Amendment #1, County Program or Interlocal Agreement for Working Advance Long-Term Payable, for the period July 1, 2018, through June 30, 2019, with the maximum contract amount to be based on annual review. Commissioner Drexler seconded the motion, motion passed 2-0.

Advisory Council Report

Ida Sevier, Vice-Chair, shared that the Council has been focused on learning what is expected of them as members so they can best help their communities. One primary focus area recently has been the need for more transportation options within each county, especially in the more rural areas. Discussion ensued on how the problems can be addressed and what is currently being done in Lewis and Mason Counties to expand transportation options. Another concern for the Council has been the lack of services available to assist seniors improve their computer technology skills. The Commissioners were informed that Eileen MckenzieSullivan and Cheri Knighton gave a presentation to the Council on the Momentia Program offered through Senior Services for South Sound, which offers opportunities for seniors experiencing early stages of memory loss and their caregivers to enjoy social activities in the community, in dementia-friendly settings.

Fiscal Director's Report

Fiscal Director, Dan Speigle, gave an update to the Council on the agency's current funds and spending.

Executive Director's Report

Executive Director, Nicole Kiddoo, reported on the following variety of topics.

Advisement of Concerns or Challenges-

One of the top priorities for improvement within the agency has been the Fiscal department. The goal is to put new systems in place that will provide support to the Fiscal Director, and improve current deficiencies, this may potentially involve hiring additional staff.

Contracted Services Director, Joy McBride gave an update on the current contract with Sophia Risorto for Falls Prevention.

There was discussion at the last W4A meeting with regard to the difficulty LMTAAA and many other AAAs have reaching the required clinical ratio in the Case Management program, W4A is working with AL TSA to find a reasonable solution.

Updates on Agency Business and Projects-

The agency is currently in the process of negotiations for a new Collective Bargaining Agreement, effective July 1. The goal is to bring a new Agreement for COG approval at the June meeting.

The Commissioners were given an update on the most recent Advisory Council meeting. A presentation will be given at the next Advisory Council meeting to inform the members of the agency's infrastructure and what services LMTAAA offers to the community.

An area of focus within the agency is a training plan to help with staff development and safety. There has been a positive response to bringing all the LMTAAA employees together to focus on the agency's mission, vision, and values.

Public Comments

There were no public comments.

Executive Session

The council entered into Executive Session at 2:53pm, citing RCW 42.30.110; 42.30.140(4)(a), for 30 minutes. No action was taken during Executive Session.

Adjournment

The meeting was adjourned at 3:24 pm. The next regular meeting of the CoG is scheduled for Thursday, June 28, 2018, at 2pm in the Olympia LMTAAA office.

Approved:

Submitted by:
