



## Job Announcement

# Community Supports Director

### **AGENCY OVERVIEW:**

The Lewis-Mason-Thurston Area Agency on Aging (LMTAAA) is a governmental agency sponsored by Lewis, Mason, and Thurston Counties since 1976. The agency is part of a state network of 13 Area Agencies on Aging in the Washington State and is part of a national network of 622 Area Agencies on Aging across the country.

The mission of the Lewis-Mason-Thurston Area Agency on Aging is to advocate, support, manage, monitor, plan, fund and coordinate programs and services for older adults, disabled adults and family caregivers. We fulfill our mission through our own resources, programs and personnel, or by connecting people to information and services provided through other agencies and support networks in our service area.

Today, your local Area Agency on Aging serves as a vital advocate, resource and care coordinator for thousands of seniors and adults with disabilities who are looking for answers on aging and assistance with living longer, fuller and more productive lives.



### **POSITION OVERVIEW:**

The Lewis Mason Thurston Area Agency on Aging is looking for a skilled, motivated and innovative professional to provide visionary leadership and strategic programmatic direction to the agency and a group of professionals that work in our Family Caregiver, Information & Assistance and other crucial supportive programs and services. This position will be an active and integral member of the agency's Executive Leadership Team bringing a diverse background and creative perspective. This position supports the Executive Director with meeting the collective goals of the agency. This position will help lead the agency's outreach strategy and activities in accordance to the trends, needs and initiatives from a local, state and national perspective that best serve our communities and clients. As the agency continues to evolve to meet the needs of its clients, this position will be instrumental in supporting the maintenance and development of healthy aging initiatives and other related programs or services that support the well-being of older adults as they age.

Phone (360) 664-2168 | 2404 Heritage Court SW, Olympia WA 98502  
[www.lmtaaa.org](http://www.lmtaaa.org)



**PREFERRED QUALIFICATIONS:**

Grant management, planning experience, human resources experience.

**\*REQUIRED EDUCATION & QUALIFICATIONS:**

Bachelor's Degree in Public Administration, Community Planning, Human/Social Services or related discipline **and** (4) Years of progressively responsible professional work in program management and development of human or social services or related field. (2) Years public administration, non-profit or governmental experience. (4) Years of progressively responsible experience in management.

Can successfully pass a background check according to DSHS/ALTSA and agency policies

*\*An equivalent combination of related education, training and experience that demonstrate the knowledge, skills and ability to effectively perform the essential functions of the position may be considered.*

**COMPENSATION:**

This is a full time non-exempt position. The salary range for this position is \$66,048 - \$87, 816 annually depending upon qualifications, experience and background.

**BENEFITS:**

LMTAAA offers an excellent benefits package including:

- Life Insurance
- Medical, Dental, Vision, Long Term Disability
- Vacation/Sick and Longevity Pay—based on years of service
- 13 Paid Holidays, 2 Personal Holidays
- Washington State Public Employees Retirement System

**APPLICATION PROCESS:**

To be considered, interested applicants should submit their cover letter, resume', application and 3 professional references to:

[ApplyLMTAAA@dshs.wa.gov](mailto:ApplyLMTAAA@dshs.wa.gov)

The position will remain open until filled. The first review of applications will commence **Friday, March 29, 2019.**

Please direct questions to:

Nicole Kiddoo, Executive Director - [Nicole.Kiddoo@dshs.wa.gov](mailto:Nicole.Kiddoo@dshs.wa.gov)

**Please visit our [website](#) for a complete job description, to obtain an application and for further employment details.**

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