



Lewis-Mason-Thurston Area Agency on Aging

2404 Heritage Court SW
Olympia, WA 98502-2539

Area Agency on Aging

Phone: (360) 664-2168 • Fax: (360) 664-0791 • www.LMTAAA.org

Lewis-Mason-Thurston Area Agency on Aging

Council of Governments

Special Meeting Minutes

September 3, 2020 at 2:00 p.m. via ZOOM Teleconference

Members Present: Commissioner Sharon Trask, Mason County and Commissioner Gary Edwards, Thurston County; Commissioner Gary Stamper, Lewis County joined via phone at 2:15 p.m.

Members Absent: N/A

Staff Present: Nicole Kiddoo, Executive Director; Dan Speigle, Fiscal Director; and Lisa Bachmann, Administrative Secretary

Guests Present: Glenn Harper, Advisory Council Co-Chair & Socialization & Engagement Committee Chair

Opening/Introductions

Commissioner Trask called the meeting to order at 2:03 p.m.

Approval of Minutes: Commissioner Trask made a motion to approve the draft agenda for the September 3, 2020 meeting as presented. Commissioner Edwards seconded the motion. The motion passed unanimously.

Fiscal Director Report: Dan Speigle, Fiscal Director provided the below information.

Information: This is to amend one classification made during the July 23 Council of Governments meeting. At that time staff recommended, and the Board approved to designate \$78,320 of 12/31/2019 Fund Balance as "Nonspendable" for the Prepaid Health Reimbursement Account. Upon further review, staff recommends that this be reclassified as an "Assigned" Fund Balance.

Rationale: Upon further review, staff believes that the “Nonspendable” designation is inappropriate because the funds are not in a nonspendable form (such as a prepaid asset) nor are they legally or contractually required to be maintained intact. Likewise they are not “Restricted” because there are no externally enforceable constraints on its use. They could be “Committed”, only allowable to be spent for other purposes by the governing body (the Board), except the “Committed” designation needs to be made by the year-end in question. That leaves “Assigned” as the only non-Unassigned Fund Balance designation available.

Motion: Commissioner Trask moved that upon the recommendation of the Executive Director, the Lewis Mason Thurston Area Agency on Aging designate the \$78,320 at Dec. 31, 2019 fund balance for the Prepaid Health Reimbursement Account, previously designated as “Nonspendable” as “Assigned”. The motion was seconded by Commissioner Edwards. The motion passed unanimously.

Dan Speigle also reported that the agency has about \$2,900,000 in the bank. Commissioner Edwards inquired as to whether or not there was still CARES money available. Dan confirmed there was and that the agency had until 09/30/2021 to spend it.

Executive Director, Nicole Kiddoo, thanked the Commissioners for their time and attendance.

Public Comments: Glenn Harper mentioned that the Advisory Council has two vacant seats for Mason County. Commissioner Trask stated that she will notify local officials to see who might be interested in a position on the council. Recommendations were made for either a school board member, or city board member, to fill the vacant seats. Commissioner Edwards asked that a copy of this request be sent to him as well.

Commissioner Stamper, via phone, apologized for his late arrival and stated that he would like to return to the LMTAAA office for future CoG meetings.

Adjournment: Commissioner Trask made a motion to adjourn the meeting; Commissioner Edwards seconded the motion. The meeting was adjourned at 2:14 p.m. The next regular meeting of the CoG is scheduled via ZOOM on November 13, 2020 at 2 p.m.

Approved:

Submitted by:

Lisa Bachmann, Administrative Secretary 09/03/2020
