



Job Description & Classification Specification Lewis Mason Thurston Area Agency on Aging

CONSULTING REGISTERED NURSE

FLSA Status: Overtime Eligible/Non-Exempt

2021 Salary Range: \$55,704 to \$74,328 annually (based on 1.0 FTE)

Currently seeking 0.6 FTE

Reports To: Case Management Supervisor

Supervisory Responsibilities: No

GENERAL DESCRIPTION

Provides nursing consultation for clients receiving in-home state-funded services with unmet medical needs, upon referral by a Case Manager. Works under general supervision, handling many details independently and deciding appropriate actions within the scope of RN licensing regulations. No skilled nursing tasks may be performed as part of the job functions.

ESSENTIAL JOB FUNCTIONS

Consult with staff, families, clients, and other professionals on behalf of personal care clients.

Provide education and training on medical topics to clients and caregivers.

Make referrals for medical equipment and services.

Perform physical assessments and complete related documentation.

Observe the performance of authorized tasks by the personal care service provider when appropriate, and assess the need for additional training.

Review the current personal care service plan to determine if there are any unmet medical needs, and if so, recommend revisions to be made.

Complete required service summaries after each visit or consultation and distribute copies as appropriate.

WORKING CONDITIONS

Work is performed in a variety of settings, including in the office, clients' homes, and community residential settings. Includes traveling to and from clients' homes, using own vehicle.

Employee may be exposed to allergens and irritants in clients' homes.

Must be able to access clients' homes.

Must be able to travel frequently within and outside of the service area to meetings and events.

Must be able to perform the duties of this position, with or without reasonable accommodation, in accordance with the law.

APPLICANT PREREQUISITES

Requires maintenance of current Washington State Registered Nurse license. Preference given to candidates with home health or other in-home service experience. Prior experience with federal/state Medicaid program desired.

Requires ability to collaborate with representatives from other agencies in balancing the best interest of the client with the requirements of the program.

Requires a current Washington State driver's license, a legally licensed vehicle, and auto liability insurance. Must provide own personal transportation to and from clients' homes with mileage reimbursed by the agency.

Requires ability to communicate effectively, orally and in writing.

Requires ability to organize and coordinate work effectively.

Requires ability to schedule client visits efficiently.

Requires ability to work effectively, both independently and as a member of a team, to use sound judgment and tact in dealing with clients, providers, and members of the public and in interpreting regulations, policies, and procedures.

Requires ability to operate word processing software and other applications on a personal computer.

LEWIS MASON THURSTON AREA AGENCY ON AGING IS AN EQUAL OPPORTUNITY EMPLOYER AND IS COMMITTED TO WORKING WITH ITS EMPLOYEES TO REASONABLY ACCOMMODATE THEM WITH THE PHYSICAL ASPECTS OF A POSITION. QUALIFIED APPLICANTS ARE CONSIDERED FOR EMPLOYMENT WITHOUT REGARD TO RACE, CREED, RELIGION, COLOR, AGE, SEX, NATIONAL ORIGIN, MARITAL STATUS, VETERAN STATUS, SEXUAL ORIENTATION, OR THE PRESENCE OF ANY SENSORY, MENTAL OR PHYSICAL HANDICAP. APPLICANTS REQUESTING A REASONABLE ACCOMMODATION IN THE APPLICATION PROCESS SHOULD CONTACT JEMMA WILLIAMSON AT:

Jemma.Williamson@dshs.wa.gov or 360-664-3162 ext. 131.

Revised 1-09

10/2016